

**BYLAWS  
OF  
*JOPLIN YOUTH FOOTBALL ASSOCIATION, INC.***

**ARTICLE I**

Name and Purpose

Section 1. Name. The name of the Corporation shall be Joplin Youth Football Association, Inc. (hereinafter referred to as the "Corporation").

Section 2. Purpose. The purpose for which the Corporation is organized is as set forth in the Articles of Incorporation of the Corporation.

**ARTICLE II**

Board of Directors

Section 1. General Powers. The affairs of the Corporation shall be managed by its Board of Directors, (hereinafter referred to as the "Board"). Directors need not be residents of the State of Missouri.

Section 2. The Board consists of 20 members (17 voting) as follows:

- A. President, Secretary and Treasurer (3)
- B. Vice President for each grade (4)
- C. Vice President – Coaching
- D. Directors - with defined duties as set forth in Article III, Sections 7 – 11
- E. At-large Directors (4)
- F. Community Liaisons (3) (non-voting members, appointed by President)

Section 3. A quorum of the Board shall consist of nine (9) members eligible to vote on an item at the meeting.

Section 4. Election of Board Members.

A. The President, Grade Vice Presidents, Secretary and Treasurer are two-year terms. The Vice President – Coaching, Directors with specific responsibilities, and At-large Directors are one-year terms.

B. Elections are held at the January Board meeting each year. The Grade VP, in his second year, automatically advances to the next grade. That is, the first year 3<sup>rd</sup> grade VP automatically becomes the 4<sup>th</sup> grade VP the following year. After completion of his 2<sup>nd</sup> year as Grade VP, the position must be voted upon by the eligible voters.

C. At the January meeting, nominations are accepted for all eligible positions. Any person can nominate himself. For all nominations, a "second" is required.

D. Any person interested in the affairs of the Corporation may vote on the election of Directors. In order to be eligible to vote, a voter must have attended at least three (3) of the last five (5) regular board meetings. This is applicable to non-Board voters and board members.

E. The voting process begins with confirmation of all nominees for all open positions.

F. The voting process is a closed vote and is conducted by the Board President, with a written ballot. All voters must be present and all ballots must be signed. The results are tabulated by the President and independent persons designated by the President, and are announced to the board at the time of election or within one week from election.

G. Each nominee is for a specific board position, and voters vote singularly only for that position. Elections are held for that position and following the election, nominations are open for the next position. A nominee can run for more than one position, but can only be elected once.

H. The officers – President (1); Grade Vice Presidents (4); Vice President – Coaching (1); Secretary (1) and Treasurer (1) are nominated and voted on with the first written ballot (in even years). Elections for the other Directors follow, in order, as described in these Bylaws.

I. Each nominee is allowed an opportunity for a three minute speech. All eligible voters cast votes on written ballots after completion of all officers' speeches.

J. A voter may cast a vote for only one nominee per open position.

K. In case of tie, the President casts the deciding vote.

L. In case of tie in the presidential election, each presidential nominee has an opportunity to offer another three minute speech. A re-vote is then held. In case of a tie in the presidential election again, the presidential election is suspended and the four (4) Grade Vice President elections, the Vice President – Coaching, and the Treasurer election occur. The four Grade Vice Presidents and Treasurer (5 votes only); then elect the President.

M. A Director may resign at any time by submitting his written resignation to the President of the Corporation. Resignations shall be effective on the date specified therein, or if no date is specified, upon receipt by the President. The replacement Director shall then fill the expired term. If any Board member resigns his position at any time, any existing Board member can sponsor and nominate a replacement. That nominee will attend the next Board meeting (or current Board meeting if available) and present to the board their interest in joining the Board. The nominee must leave the Board meeting and a Board vote will occur. This process can be waived by a vote of the Board.

N. After election of the President, the President will appoint 3 Community Liaisons as indicated above.

Section 5. Attendance. The attendance of Board members at all meetings, regular or special, is mandatory. A Board member, who misses three (3) consecutive regular Board meetings or four (4) of six (6) consecutive meetings, whether regular or special, shall be deemed to have resigned his position on the Board without Board vote.

#### Section 6. Board Meeting Operation

A. The Board meets on the second Wednesday of each month, or as scheduled by the President. Board Meetings are open to the public. The President can call a closed session, at any time, for only Board members. In addition, any Board member can motion for a closed session; at which time, if a second to the motion is made, the Board executes a proper vote to approve the closed session or not. Presidential closures do not require a vote.

B. No notice is required for regular meetings unless the date, location, or time is changed.

C. Board meeting agenda is as follows:

President's Report

Treasurer's Report

New business and other topics

D. After debate of any issue, any present Board member in good standing may make a motion to be voted upon. A second to the motion is required.

E. The President must allow all present and current board members, if they fulfill current voting attendance requirements, to vote on any motion and results must be noted by secretary in meeting minutes as "voting item". The voting process is a Board vote and is conducted by the Board President with only a show of hands unless secret ballots are required. Only the final count is required. **A simple majority of present eligible voters is required for passage.** If the "voting item" is approved, it is registered in the meeting minutes and becomes official JYFA policy.

F. Any Board member can motion to dismiss another Board member. The motion requires a second. The voting process is a closed vote and is conducted by the Board President with a written ballot. All voters must be present and all ballots must be signed. Only the final count is required to be in meeting minutes. A 2/3 majority of present voters is required. A closed session with only Board members is required.

G. Any motion, which is intended to be voted upon, can be asked by any Board member to be voted in closed written format. If a second to the motion is made, the Board must vote to approve the closed written format. If approved, the voting process is a closed vote and is conducted by the Board President with a written ballot. All voters must be present and all ballots must be signed. The results are tabulated by the presiding President and are announced to the board immediately.

Section 7. Conference Calls. Directors or members of any committee designated by the Board may participate in any meeting of the Board or committee by means of a conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other. Participation in a meeting in this manner shall constitute presence in person at the meeting.

Section 8. Notice. Written or printed notice stating the place, day, hour of the meeting, and in case of a special meeting, the purpose or purposes for which it is called shall be given personally or by electronic mail not less than twenty-four (24) hours before the date of the meeting, by or at the direction of the President or the Secretary to each member of the Board. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 9. Manner of Acting. The act of a majority of the Directors present in person at a meeting at which a quorum is present shall be the act of the Board unless the act of a greater number is required by law, the Articles of Incorporation, or these Bylaws.

Section 10. Compensation. Directors or officers, as such, shall not receive any compensation for their services; however, the Board may reimburse expenses incurred on behalf of the Corporation.

Section 11. Informal Action by the Directors. Any action which is required to be taken at a meeting of the Directors or any committee of Directors, or any action which may be taken at a meeting may be taken without a meeting if consents, in writing, setting forth the action so taken are signed by a majority of the members of the Board or of the committee, as the case may be. The consents shall have the same force and effect as a vote at a meeting duly held and may be stated as such in any certificate or document filed under the General Not-For-Profit Corporation Law of Missouri.

Section 12. Behavior of Board Members and other League Personnel.

A. JYFA prohibits Board officers, Board members, coaches, assistant coaches, parents and players, and others from unnecessary physical force, contact, or touching directly or indirectly with any JYFA player during player or team functions, including practices, scrimmages and games.

B. JYFA prohibits profanity by Board officers, Board members, coaches, assistant coaches, parents and players, and others during player or team functions, including practices, scrimmages and games.

C. First offense of either of the above policies will result in a warning issued by the President and respective Vice President.

D. Second offense, in the same season, of either of the above policies will result in an immediate 2 game suspension issued by the President and respective Vice President.

E. Third offense, in the same season, of either of the above policies, will result in an immediate removal from the league, issued by the President and respective Vice President.

F. These punishments are binding and no appeals are allowed.

G. The above policies also apply to "disruptive actions", specifically by parents and players. It is agreed that the President or Grade Vice President can suspend a parent or player who is disruptive or abusive. The parent or player will be asked to leave and is suspended until approved back by next board meeting. If the parent does not cooperate, the police will be called.

H. After the disruptive person has been spoken to and warned and all avenues of communication have been addressed, a disruptive person will be suspended and asked to leave the facilities by at least two Board members (not the coach involved) and can be reinstated after addressing the Board at the next meeting by majority vote.

### **ARTICLE III**

#### Officers

Section 1. Officers. The officers of the Corporation shall be a President; a Secretary; a Treasurer; Grade Vice Presidents, (4); Vice President – Coaching (1), and Directors (5), with specified duties as forth in Sections 7, 8, 9, 10, and 11 herein; and such other officers as may be elected or appointed in accordance with the provisions of this Article. The Board may elect or appoint such other officers, as it shall deem desirable; such officers to have the authority and perform the duties prescribed from time to time by the Board.

Section 2. President. The President shall preside at all meetings of the Board. He shall see that all orders and resolutions of the Board are carried into effect, and in general, shall perform all duties incident to the office of President and such other duties as may be assigned by the Board. The President shall be the Chief Executive Officer of the Corporation

and shall exercise such powers and perform such duties as may be delegated by the Board or any Committee thereof. The President shall execute all contracts, except in cases where the signing and execution thereof shall be expressly delegated by the Board, by these Bylaws, or by statute, to some other officer or agent of the Corporation. Without limiting the generality of the foregoing, the delegating authority and responsibility shall include:

A. carrying out all policies established by the Board and advising on the formation of these policies;

B. developing and submitting to the Board for approval a plan of organization for the operation of the Corporation and recommending changes when necessary;

C. in consultation with the Treasurer, preparing an annual budget showing the expected revenue and expenditures;

D. supervising business affairs to ensure that funds are collected and expended to the best possible advantage;

E. presenting to the Board or its authorized committees periodic reports reflecting the activities of the Corporation and such special reports as may be required by the Board;

F. prepare the agenda for and preside at all meetings of the Board; and

G. shall serve on committees as an ex-officio member.

Section 3. Secretary. The Secretary shall prepare minutes of all meetings of the Board. The Secretary shall prepare a report of attendance at meetings by Directors for use by the Board. He shall maintain the Corporation's web site and perform such other duties as requested by the President or the Board.

Section 4. Treasurer. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Corporation; receive and give receipts for monies due and payable to the Corporation from any source whatsoever; and deposit all such monies in the name of the Corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article V of these Bylaws. The Treasurer shall perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the Board.

Section 5. Grade Vice Presidents. There shall be one (1) Vice President for each Grade (3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>) who shall each have the following duties:

A. participation in the draft or selection of players among participants to configure the various teams for that grade;

B. act as a liaison between parents, head coaches, and the Board to hear complaints or suggestions for improvement for the general operation of each grade; and

C. in the temporary absence of the President, the 6<sup>th</sup> Grade Vice President shall conduct any affairs of the Board as the case may be.

Section 6. Vice President – Coaching. There shall be one (1) person selected as Vice President – Coaching, who shall provide for the selection, training, and supervision of head and assistant coaches, in consultation with the respective Grade Vice Presidents, and such other duties as assigned by the President. He shall appoint a committee to assist him in his duties.

Section 7. Director – Facilities. There shall be one (1) person selected as Director – Facilities. His duties shall be to secure, supervise, and maintain practice and game facilities and such other duties as assigned by the President. He shall appoint a committee to assist him in his duties.

Section 8. Director – Equipment. There shall be one (1) person selected as Director – Equipment, whose duties shall generally be to supervise and arrange for the purchase, distribution, and storage of football equipment of the Corporation, and such other duties as may be assigned by the President. He shall appoint a committee to assist him in his duties.

Section 9. Director – Concessions. There shall be one (1) person selected as Director – Concessions, whose duties shall include the general supervision of concession sales at practice and game sites and such other duties as may be assigned by the President. He shall appoint a committee to assist him in his duties.

Section 10. Director – Programs. There shall be one (1) person selected as Director – Programs, whose duties shall include the design and sale of advertising, and the distribution of game-day programs, and such other duties as assigned by the President. He shall appoint a committee to assist him in his duties. He shall appoint a committee to assist him in his duties.

Section 11. Director – Admissions and Fund Raising. There shall be one (1) person selected as Director – Admissions and Fund Raising, whose duties shall be to supervise the admission's desk at game sites and provide direction to support the general fund raising activities of the Corporation, and such other duties as assigned by the President. He shall appoint a committee to assist him in his duties.

Section 12. At-Large Directors. There shall be four (4) At-Large Directors, who shall be interested in the affairs of the Corporation who shall be selected in recognition of their willingness to volunteer in any manner needed by the Corporation.

## **ARTICLE IV**

### **Committees**

Section 1. Committees. The President, Vice President – Coaching, or Directors with specified duties, may designate and appoint committees, which shall consist of two (2) or more volunteers, which committees, to the extent provided in said resolution or these Bylaws, shall have and exercise the authority delegated to them as described herein. Committee configurations shall be approved by the Board.

Section 2. Term of Office. Each member of a committee shall continue as such until the next annual meeting of the Board and until his successor is appointed unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease to qualify as a member thereof.

Section 3. Chairman. The Vice President or Director, as the case may be, shall be the Chairman of the Committee. In the event the President creates additional committees, he shall select a Chairman.

Section 4. Vacancies. Vacancies in the membership of any committee may be filled by appointments made in the same manner as provided in the case of the original appointments.

Section 5. Quorum. Unless otherwise provided in the resolution of the Board designating a committee or these Bylaws, a majority of the whole committee shall constitute a quorum, and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

## **ARTICLE V**

### **Contracts, Checks, Deposits and Funds**

Section 1. Contracts. The Board may authorize any officer or officers, agent or agents of the Corporation, in addition to the officers so authorized by these Bylaws, to enter into contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, Etc. All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent or agents of the Corporation, and in such manner as shall from time to time be determined by resolution of the Board. In the absence of such determination by the Board, such instruments shall be signed by the Treasurer; provided, however, that any checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness of the Corporation exceeding Five Hundred and No/100 (\$500.00) Dollars, shall be countersigned by the President of the Corporation.

Section 3. Deposits. All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies, and other depositories as the Board may select.

Section 4. Gifts. The Board may accept, on behalf of the Corporation, any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation, and may grant receipts to donors for gifts to the Corporation.

## **ARTICLE VI**

### **Indemnification**

Section 1. Actions Other than by or in the Right of the Corporation. The Corporation may indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative or investigative, other than an action by or in the right of the Corporation, by reason of the fact that he is or was a Director, officer, employee or agent of the Corporation,

or is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses, including attorneys' fees, judgments, fines and amounts paid in settlement actually and reasonably incurred by him in connection with such action, suit, or proceeding if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the Corporation, and with respect to any criminal action or proceeding, had no reasonable cause to believe his conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he reasonably believed to be in or not opposed to the best interests of the Corporation, and with respect to criminal action or proceeding, had reasonable cause to believe that his conduct was unlawful.

Section 2. Actions by or in the Right of the Corporation. The Corporation may indemnify any person who was, or is a party, or is threatened to be made a party to any threatened pending or completed action or suit by or in the right of the Corporation to procure a judgment in its favor by reason of fact that he was a Director, officer, employee or agent of, is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses, including attorneys' fees, actually and reasonably incurred by him, in connection with the defense or settlement of the action or suit if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interests of the Corporation; except that no indemnification shall be made in respect of any claim, issue, or matter as to which such person shall have been adjudged to be liable for the performance of his duty to the Corporation unless and only to the extent that the court in which the action or suit was brought determines upon application that, despite the adjudication of liability and in view of all the circumstances of the case, the person is fairly and reasonably entitled to indemnify for such expenses which the court shall deem proper.

Section 3. Indemnification Against Expenses. To the extent that a Director, officer, employee, or agent of the Corporation has been successful on the merits or otherwise defense of any action, suit, or proceeding referred to in Sections 1 and 2 of this Article, or in defense of any claim, issue or matter therein, he shall be indemnified against expense, including attorneys' fees, actually and reasonably incurred by him in connection with the action, suit or proceeding.

Section 4. Authorization of Indemnification. Any indemnification under Sections 1 and 2 of this Article, unless rendered by a court, shall be made by the Corporation only as authorized in the specific case upon a determination that indemnification of the Director, officer, employee or agent is proper in the circumstances because he has met the applicable standard of conduct set forth in this Article. The determination shall be made by the Board by a majority vote of a quorum consisting of Directors who were not parties to the action, suit or proceeding or if such a quorum is not obtainable, or even if obtainable, a quorum of disinterested Directors so directs, by independent legal counsel in a written opinion.

Section 5. Payment of Expenses in Advance. Expenses incurred in defending a civil or criminal action, suit, or proceeding may be paid by the Corporation in advance of the final disposition of the action, suit, or proceeding as authorized by the Board in the specific case upon receipt of an undertaking by or on behalf of the Director, officer, employee or agent to repay such amount unless it shall ultimately be determined that he is entitled to be indemnified by the Corporation as authorized in this Article.

Section 6. Provisions not Exclusive. The indemnification provided by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled to under any Bylaw, agreement, vote of the disinterested Directors or otherwise, both as to action in his official capacity and as to action in another capacity while holding such office, and shall continue as to a person who has ceased to be a Director, officer, employee or agent and shall inure to the benefit of the heirs, executors, and administrators of such a person.

Section 7. Insurance. The Corporation may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee or agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another corporation, partnership joint venture, trust or other enterprise against any liability asserted against him and incurred by him in any such capacity, or arising out of his status as such, whether or not the Corporation would have the power to indemnify him against such liability under the provisions of this Article.

Section 8. Definitions. For the purpose of this Article, references to "the Corporation" include all constituent corporations absorbed in a consolidation or merger as well as the resulting or surviving corporation so that any person who is or was a director, officer, employee, or agent of such a constituent corporation or is or was serving at the request of such constituent corporation as a director, officer, employee, or agent of another corporation, partnership, joint venture, trust or other enterprise shall stand in the same position under the provisions of this Article with respect to the resulting or surviving corporation as he would if he had served the resulting or surviving corporation in the same capacity.

For the purposes of this Article, the term "other enterprise" shall include employee benefit plans; the term "fines" shall include any excise taxes assessed on a person with respect to an employee benefit plan; and the term "serving at the request of the Corporation" shall include any service as a Director, officer, employee or agent of the Corporation which imposes duties on, or involves services by, such Director, officer, employee, or agent with respect to an employee benefit plan, its participants, or beneficiaries and a person who acted in good faith and in a manner he reasonably believed to be in the best interest of the participants and beneficiaries of an employee benefit plan shall be deemed to have acted in a manner "not opposed to the best interests of the Corporation" as referred to in this Article.

## **ARTICLE VII**

### Operation of Practice Sessions

A. All teams shall practice where assigned by Board of Directors.

B. All offenses and defenses shall follow the same schemes as utilized by Joplin High School, modified only as necessary to adapt to limitations due to age.

C. Practice to start no earlier than August 1<sup>st</sup>.

D. Practice sessions are Monday, Tuesday, and Thursday from 6-8 pm from Aug 1-Sept 15. Practice is from 5:30-7:30 pm from Sept 15-October 1. Practice is from 5:00-7:00 pm from October 1- end of season. Wednesday practices are optional, but are not recommended. Friday practice is also optional as required by each team. Friday practice is not permissible on JHS home game Friday's unless approved by president for specific date. Each JYFA player is encouraged to attend the JHS home football game.

E. Saturday practices in August are optional and at the discretion of the grade VP, but cannot run longer than 2 hours. No double sessions are allowed.

F. A player must practice in at least half the teams practice sessions or nine practices, which ever is lesser, in order to be eligible for game play. This also applies to late registrations.

G. During the season, if a player misses three consecutive practices in one week, he is not eligible for game play that week.

H. During the season, if a player misses two practices in any week, he is not eligible to play the first quarter of game play that week.

I. During the season, if a player misses one practice, no disciplinary action is required.

J. All practices must include mandatory water breaks no longer than 25 minutes apart. Practices must include mandatory warm up exercises.

K. Head Coaches can ask the board for waiver to practice an overweight player in a ball carrying position. This is only allowable in practice, not in games, and it must be first approved by the Board.

L. Every player must play at least the minimum number of plays as designated by League Rules.

M. Each Head Coach (each grade) is responsible for confirming three volunteers for the home games for chain gang personnel, volunteers for the press box and concession stand, and admissions gate.

## **ARTICLE VIII**

### Selection of Coaches

A. Each year at the July Board Meeting, the Vice President – Coaching, shall be responsible for submitting Head Coach nominations for each squad in each grade. Other nominations from the floor may be made. Each nominee must be voted on and approved by the Board.

B. Each Head Coach is responsible for selecting his own assistant coaching staff. Each Assistant Coach must submit a Volunteer Coach's Form to the President for a current background check and shall be approved by the Board. Head Coaches should attend at least seventy-five (75%) percent of the summer coach's training. Assistant Coaches should attend a majority of summer coach's training sessions. Additional instruction as organized by the Vice President – Coaching shall be required of all Coaches.

C. The Vice President – Coaching, in consultation with the President, is responsible for all background checks; and if it is determined that any coach has an unacceptable background, the President and Vice President – Coaching, will address the matter directly

with the specific coach. If the coach will not resign, the President must bring the matter to the attention of the Board of Directors to enforce the decision. Coaches who have failed background checks will only be allowed to coach upon a 2/3rds vote of the Board.

## **ARTICLE IX**

### Assignment of Players to Teams

A. Each year practice sessions from August 1 through August 12 are for each grade as a whole.

B. Grade drafts or selection of each player onto a Red, White, or Blue team is at the discretion of the grade VP and the Head Coaches. Each squad can then practice individually or in scrimmage against the other squad.

C. Player drafts are at the discretion of VP and Head Coaches and must insure that the following two criteria's are adhered to:

a. Red, White, and Blue teams are equal and even in quality of players, to the best ability of the VP's and Head Coaches; and

b. Brothers are assigned to the same color team so brothers play in the same location each Saturday.

D. 6<sup>th</sup> grade drafts must be completed first, followed by 5<sup>th</sup>, 4<sup>th</sup> and 3<sup>rd</sup>. Each Grade VP must organize the location and time for his grade draft. Only the Grade VP, the Head Coaches and two Assistant Coaches for each Head Coach are allowed to attend the draft.

E. A suggested draft guideline would include the pre-assignment of all coach's sons onto respective teams and pre-assignment of all younger brothers onto respective teams. Once these pre-assignments are determined, the Coaches should agree to add players to the team that is lesser in quantity and quality. Once teams are presumed even, the teams flip a coin and begin drafting players. It is recommended that the order of selection is reversed each round. For example, the Red Team wins the toss and selects first. The White Team then picks the second pick and third pick. The Blue Team picks fourth, fifth, sixth, and so on.

F. No other coach's sons are presumed to be on either roster, and all players (except younger brothers and Head Coach's sons and two Assistant Coach's sons.)

G. The numbering evaluation system should allow for double-checking to ensure the teams are equal and even to the best ability of the Head Coaches and VP.

H. The only deviation to these guidelines is the 6<sup>th</sup> grade, where players are divided by school divisions. A double-checking is still required to insure the teams are equal and even to the best ability of the head coaches and VP.

I. Any late registered player will be assigned to a team by the Grade VP based on whichever team needs it the most.

J. Each VP is responsible for insuring each player in his grade has paid the registration fee and has a physical before practicing.

K. A Head Coach can ask for a waiver to "required number of practices rule" if that team's roster is shorthanded. The waiver must be approved by the Board and applies to the whole season.

L. No more than a 6-player difference between the teams. If at any time, either team in the same grade is 6 players less than the other team, the two Head Coaches, the V.P., and other officers must meet immediately to determine a solution.

## **ARTICLE X**

### Assignment of Equipment

A. All football equipment blocking dummies and blocking shields shall be stored in the JYFA storage facility and are only to be used at official practices and games. Dummies and shields are not to be removed from practice facility.

B. Each Grade VP is responsible for assignment and collection of all JYFA team equipment, including balls, cones, scrimmage vests, tees, etc.

C. Each Grade VP is responsible for maintaining a current list of his grade players' helmet numbers and shoulder pads numbers.

D. Each Grade VP is responsible for distributing uniforms and practice jerseys.

E. Each Grade VP is responsible for collecting shoulder pads and helmets at the conclusion of the last game. All equipment must be returned in good condition.

## **ARTICLE XI**

### Southwest Conference Rules

A. Southwest Conferences Rules for qualifications, players, and regulations of games and league activity for each season are incorporated by reference and deemed to be approved and binding upon the Board.

B. Any conflict in these Bylaws and the Conference Bylaws shall be controlled by the Conference Bylaws or rules.

## **ARTICLE XII**

### Books and Records

The Corporation shall keep correct and complete books and records of account, shall keep minutes of the proceedings of the Board and committees having any of the authority of the Board, and shall keep at the registered or principal office, a record giving the names and addresses of the members of the Board.

## **ARTICLE XIII**

### Fiscal Year

The fiscal year of the Corporation shall begin on the first day of May and end on the last day of April in each year.

## **ARTICLE XV**

### Waiver of Notice

Whenever any notice is required to be given by law, the Articles of Incorporation or these Bylaws, a waiver thereof in writing signed by the person or person entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

**ARTICLE XVI**  
Amendments

These Bylaws may be altered, amended or repealed and new bylaws adopted only by a two-thirds (2/3rds) vote of the Directors then in office; provided, however, that written notice of the proposed amendment be given to each Director ten (10) days prior thereto.

**Approved:** \_\_\_\_\_

**JOPLIN YOUTH FOOTBALL ASSOCIATION, INC.**

By: \_\_\_\_\_  
President

**ATTEST:**

\_\_\_\_\_  
Secretary